



Executive Cabinet Minutes
Monday, November 18, 2024. 9:00 AM
Alumni Room

Members:

- | | |
|---|--|
| <input type="checkbox"/> Dr. Zahi Atallah | <input type="checkbox"/> Megan Kasner |
| <input type="checkbox"/> Maren Furuseth (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> Brittany Mayo |
| <input type="checkbox"/> Harrison Lucas | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Alex Herman | <input type="checkbox"/> Keith Olson |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Deb Halvorson |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member) | |

Action Item

- 1) Minutes approval for October 28th
- 2) Agenda additions and approval
 - a. John motion to approve the agenda as is. Keith second.
 1. Committee approved

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Megan reviewed enrollment report. (attached)
- 2) Marketing Monthly Update (Brittney)
 - a. Brittany reviewed her marketing report.
- 3) Capital Project
 - a. Hunter updated the cabinet on the Turf project.
 - b. Dr. Hirning updated the board on the Medical Building.
- 4) Personnel/Job Posting Updates
 - a. Harrison provided a document to show what jobs are open. (attached)

Agenda

1. Policy 500 Section
 - a. 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)
 - b. 520.06 Title IX
 - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
2. Policy 600 Section
 - a. 605.12 Academic Freedom and Tenure (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - b. 605.22 Standing Committee (Tabled)
 - i. Tabled until SBHE completes policy guidelines.

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- c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - d. 612.02 Faculty Grievance
 - i. Tabled until SBHE completes policy guidelines.
 - e. 618.1 Tobacco Free Campus (1st Reading)
 - i. Tabled until next meeting, Megan is meeting with System office.
 - 3. Policy 700 section
 - a. 701.16 Leave Without Pay
 - i. Tabled working on verbiage change
 - b. 703.11 Early Retirement
 - i. Tabled for Harrison to look at early retirement contracts
 - 4. Policy 800 Section
 - a. 802.74 Identity Theft Prevention
 - i. Tabled, waiting on recommendations from John
 - b. 806.24 Staff and Faculty Recruitment Expenses
 - i. Tabled, until after Administrative Council meets to discuss policy
 - c. 820.01 Waiver and Tuition Assistance (Ready)
 - i. Dr. Atallah motion to approve 820.01. Alex second.
 - 1. Committee approved
 - d. 830.34 Military Tuition Assistance Refund (Internal Policy)
 - i. Keith motion to approve 830.34. Deb second.
 - 1. Committee approved
 - 5. Policy 900 Section
 - a. 901.01 Campus Planning and Facilities Management
 - i. Keith motion to approve changes in 901.01. second Megan.
 - 1. Committee Approved
 - b. 902.11 Construction Process – Legislative Approval
 - i. Keith motion to approve 902.11. Dr. Atallah.
 - 1. Committee Approved
 - c. 902.51 Construction Process – Architects, Engineers and Construction Request
 - i. Deb motion to approve 902.51. Keith second.
 - 1. Committee Approved
 - d. 902.114 Fire and Tornado Coverage
 - e. 906.01 Emergency Preparedness and Management
 - f. 907.01 Building Plaques
 - g. 908.01 Financing Through Revenue Bonds
 - h. 918.01 Alcoholic Beverages

Department updates



Departments shared updates